

MINUTES

Regular Meeting

BOARD OF TRUSTEES

Vernon College

September 21, 2016

The Board of Trustees of Vernon College met on Wednesday, September 21, 2016, at 11:30 a.m. in the *Board Room of the Osborne Administration Building*, Vernon, Texas, with the following present: Dr. Todd Smith, Chairman, Mr. Norman Brints, Vice-Chairman, and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Irl Holt, Mrs. Joanie Rogers, and Mrs. Anne Spears. Absent was Mr. Bob Ferguson.

Others present were Dr. Dusty R. Johnston, President, and Deans Garry David, Joe Hite, and Jim Nordone. Also present were Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mrs. Shana Drury, Associate Dean of Instructional Services; Mrs. Ivy Harris, ERP/SIS Coordinator; Mr. Kevin Holland, Director of Campus Police; Mrs. Criquett Lehman, Director of Quality Enhancement; Mr. Steven Underhill, Microcomputer Applications Instructor; Mrs. Mindi Flynn, General Ledger Accountant, and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Payton McCormick from the *Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mr. Norman Brints made the motion, seconded by Mr. Holt, to approve the Consent Agenda containing the *Minutes of the August 17, 2016 Board Retreat/Regular Board Meeting* and the *President's Monthly Travel Expense Report*. Mrs. Pennington stated her comment last month regarding proofreading more thoroughly was not addressing the monthly board minutes, but about documents that might be seen by anyone from SACS. She was referring to some misspellings contained in the budget report. The motion carried unanimously.

Action Item A – Dean David presented the *Financial and Investment Reports as of August 31, 2016*. Mr. Holt made the motion, seconded by Mrs. Spears, to approve the report as presented. The motion carried unanimously.

Action Item B – Mr. Holt made the motion, seconded by Mr. Brints, to approve the *2015-2016 Wilbarger County Tax Collections* for Vernon College as reported on the monthly financial report and presented by Dr. Johnston. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items

Board Comments/Discussion – No input from board members to discuss.

Fall 2016 Enrollment Update – Dean Hite presented the update, stating that enrollment was up 2.69% at all locations for Fall and Fall I 2016 compared to Fall and Fall I 2015. He noted that most of the increase was at the Extension Centers (High Schools/Misc. Centers) where we enroll most of our Dual Credit students.

Exempt/Non-Exempt Employee Update – Dr. Johnston stated we have a number of employees who are currently considered exempt by federal standards. Effective December 1, under new standards from the Department of Labor, employees with an annual salary of \$43,500 or less will become non-exempt. The Human Resources office is handling it, and it will require more paperwork on their part.

Mineral Lease Opportunity Update – Dr. Johnston discussed the information he sent the board regarding Vernon College as one of the five entities included in a Will. According to the bequest, each entity was the recipient of mineral rights contained in a 40-acre tract of land if it were ever leased. A company offering \$150 over three years contacted the College to lease our part. If all the other entities agree to this, it will be presented as an action item at the next meeting.

Health Care Clinic Annual Report – Dr. Johnston presented the report stating that the health clinic has been available for a number of years. The nurse is in the clinic two hours a day, and the doctor is available one hour a week. It is open to all students. Faculty and staff can also visit the clinic if needed. The clinic’s primary purpose is to serve the students in the residence hall at no cost.

Student Success Data Fact – Mrs. Harkey presented the Data Fact *Count Day Snapshot for 2016 Fall and Fall I*. She noted that the number of full-time students decreased 2 percentage points from Fall and Fall I 2015; the Hispanic/Latino population increased by 58 students; dual credit students increased by 80 students; internet enrollments increased by 71; and the interest in 2016 high school graduates choosing to attend Vernon College increased by 30.

ERP/SIS Update – Mrs. Harris noted that the College purchased two systems: one, Unit4 SM, is the student information system and the other, GP Dynamics, is the employee resource program. Presently, the business office is undergoing data conversion, and the company is uploading our data to the new system. The tentative “go live” date is March 1, 2017.

Morpho Trust/Fingerprinting Update – Dr. Johnston noted that Vernon College became an IdentoGo Center in February 2016. The center is a service to the community as well as students who are applying for our Allied Health programs.

Reminder of Upcoming Events –

- Legislative Hearing on Community College Funding – Austin, TX – September 28, 2016
- Vernon College Sports Day, Vernon Campus – October 13, 2016
- Vernon College Regular Board Meeting, Vernon Campus – October 19, 2016
- Vernon College Foundation Annual Board Meeting, Wichita Falls Campus – October 20, 2016
- 2016 Texas Higher Education Leadership Conference – Austin, TX – October 25-26, 2016
- Vernon College Preview Day – Vernon Campus – October 26, 2016
- Fall 2016-17 Sports Schedules (Rodeo, Baseball, Volleyball & Softball) - Exhibits

Philanthropic Report/Outside Grants Report – Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

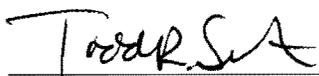
Personnel – Mrs. Pennington made the motion, seconded by Mr. Holt, to approve the Vernon College Personnel Changes as submitted. The motion carried unanimously.

Mrs. Pennington made the motion, seconded by Mrs. Rogers, to go into Closed Session at 12:20 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Mr. Holt made the motion, seconded by Mrs. Pennington, to reconvene in Open Session at 12:55 p.m. The motion carried unanimously.

Action Taken: None

There being no further business, Dr. Smith adjourned the meeting at 12:56 p.m.



Dr. Todd Smith, Chairman


Mrs. Vicki Pennington/Secretary